ORGANIZATION NOTES, POLICIES, AND PROCEDURES

INSTRUCTOR:

Stephen W. Hallgren
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744-6805
steve.hallgren@okstate.edu
Office hours: open

PREREQUISITES:

none

OBJECTIVES:

The overall goal is to provide the student the opportunity to learn the importance of being knowledgeable about the world beyond the borders the student’s country. Specific objectives are to learn: 1.) the importance of study abroad, 2.) OSU study abroad opportunities and 3.) key elements to planning and preparing for study abroad.

BRIEF TOPIC OUTLINE:

Introduction

Why study abroad
• Career opportunities
• Increased knowledge of world
• Increased empathy for other peoples
• Adventure

Study abroad opportunities
• Reciprocal exchange and approved affiliated programs
• OSU college-based summer and short-term programs
• Fulbright
• Service learning, volunteering, internship and work

Study abroad proposal writing
• Proposal description
• Affiliation
• Resume
• References
STYLE/MODE OF TEACHING:

I seek to help the student learn by presenting information and examples in lectures and discussions. Guest speakers are invited to provide special knowledge and example from their own experiences.

EXAMS AND MAJOR ASSIGNMENTS:

There is a weekly reading assignment. Read a current article of international significance and lead a 10 minute discussion of the topic of the article. The discussion should inform the class about the topic and why it is significant. Please work to engage participation of the class. The discussion leader will be chosen at random from the class list each session. Non-participation as a leader due to absence is recorded as a zero grade.

The student is required to prepare a proposal for a study abroad program.

There are no exams. Grading is based on participation and the proposal.

HOURS:

| Lecture | T | 9:00 to 9:50 | CLB 218 |

GRADING:

Standards:

Grade achieved depends on demonstrated level of mastery and understanding of course content.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Approx. total score percent</th>
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<tbody>
<tr>
<td>A – Superior, substantial mastery of course content</td>
<td>85 to 100</td>
</tr>
<tr>
<td>B – Good, excellent understanding of course content</td>
<td>75 to 85</td>
</tr>
<tr>
<td>C – Average, understands course content</td>
<td>65 to 75</td>
</tr>
<tr>
<td>D – Minimal, some increased knowledge</td>
<td>55 to 65</td>
</tr>
<tr>
<td>F – Failing, lack of effort, no change in knowledge</td>
<td>&lt; 55</td>
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This is an honors seminar, and therefore only honors students are enrolled. You will have significantly greater opportunity to enter into class discussion than would be the case in a regular course. In determining your course grade, however, the general expectations in grading will be the same as the professor would employ in a regular section of a lower-division class. Your transcript will include an “Honors Course” notation for this course regardless of the grade you earn, but you must earn a grade of “A” or “B” for the course to count toward Honors College requirements.
Components of grade:

<table>
<thead>
<tr>
<th>Participation</th>
<th>60%</th>
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<tbody>
<tr>
<td>Proposal</td>
<td>40%</td>
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Expectations:

Students are expected to come to the class prepared for the scheduled lecture topic. This includes reading the relevant chapters in the text and completing assignments. The student is expected to participate in class discussion and pose questions when there is need to elaborate or explain.

POLICY ON ATTENDANCE

The student is responsible for all the course content delivered in lectures, discussions and the text.

TEXT MATERIALS:

Material online: [Online Classroom](#)

STUDENTS RIGHTS AND RESPONSIBILITIES GOVERNING BEHAVIOR

[Student Conduct](#)

DROP AND ADD POLICY

[Spring 2015 Syllabus Attachment.pdf](#)